



MioCare Group

[Oldham Care Services Ltd: Oldham Care and Support Ltd: MioCare Services Ltd]

Minutes of the Board of Directors' Meeting

8th May 2017

Public Minutes

Present:	Board members Peter White – Deputy Chair, Non-Executive Board Member (Chair) Cllr Jenny Harrison (CllrJH) Cllr John F McCann (CllrJMc) Cllr Ginny Alexander (CllrGA) Karl Dean – Managing Director (KD) Mick Ord – Non Executive Board Member (MO)	In attendance Paul Whitehead - Director of Finance and Resources (PW) Diane Taylor – Associate Director LD &MH (DT) June Rainford – Associate Director OPS & COoH (JR) Valerie Perrins – Associate Director QPC (VP) Sarah Southern – Business Admin Manager (Minutes) Helen Ramsden – Head of Commissioning and Quality
Apologies:	Cllr Zahid Chauhan	Maggie Kufeldt – OMBC Exec Director acting as shareholder's advisor to the Board

No	Agenda Item	Action
1	Welcome, Introduction, attendees and apologies The Chair welcomed everyone to the meeting and introductions were made.	
2	Declaration of Interest CllrJMc is a member of the Unity Partnership – JVCo Board and Unity Partnership Ltd - Partnership Board	
3	In Confidence – Board Member Only There were no items of business discussed.	
4	Minutes of Last Meeting	

	<p>The minutes of the last Board Meeting held on 13th March 2017 were agreed as a true record and the action log was updated accordingly.</p>	
5	<p>Well Being Overview and Update</p> <p>A presentation was given by DT on the current proposals for the Well Being Service.</p> <p>DT gave an over view of the service and explained that currently there are 68 service users accessing the 4 schemes. These operate across 4 locations:</p> <ul style="list-style-type: none"> – Wildbrook Community Gardens (Fittonhill) – Recycling Plant (Derker) – Chadderton Hall Park Garden Centre and Woodwork shop – Grassroots vocational project (Failsworth) <p>DT explained that as a non-statutory service the Council has taken the difficult decision to decommission two of the four services with Wildbrook and Recycling closing at the end of September 2017.</p> <p>DT said that there is an opportunity to develop a new non-commissioned day care service at Ena Hughes.</p> <p>Chair stated that in principle this is a good idea however he would like to see more information on the finances and risks involved.</p> <p>ACTION: DT / PW to draw up a Business Case for the new Day Care Service and for July's Board meeting.</p>	
6	<p>Governance Action Plan</p> <p>Chair gave members an overview of the Governance Action plan and asked that all complete actions be removed from the plan.</p> <p>Action: KD to draft new Terms of Reference for the Board for July's meeting.</p>	
7	<p>Project Update</p> <p>KD gave an update on the following:</p> <ul style="list-style-type: none"> a) MioCare Review Implementation plan b) Pay and Reward <p>Chair thanked KD for the providing the update.</p>	
8	<p>MD update</p> <p>KD gave an update on the following areas:</p> <ul style="list-style-type: none"> - Oldham Adult Social Care will receive an additional £9.9m in funding over the next 3 years from central government. The money has to be used to primarily meet the needs of older people and reduce the level of 	

	<p>demand on A & E.</p> <ul style="list-style-type: none"> - A lot of work has recently been invested producing new Service Specifications for each of the individual services that MioCare provides under the block contract. Once agreed the specifications will clearly set out the 'deal', the costs and what is covered. - KD recently met with David Smith, Customer First Director at First Choice Homes. It is clear that there is a lot synergy between MioCare and First Choice Homes and it has been agreed to meet on a regular basis to explore all options of working collaboratively. - Nicola Kershaw has recently taken a new role with an external provider and so will be leaving the company after over 25 years of service. Nicola's hard work and dedication was noted and a special thanks of appreciation was given from all members of SLT and the Board. - The new payroll system has now been implemented for Oldham Care and Support staff. The transition went well and all staff were successfully paid. - MioCare are now members of the National Care Forum (NCF). Membership is for not for profit organisations only and as well as lobbying on its members behalf it provides practical support for members. - The decommissioning of Limecroft has been completed and this went smoothly. The building has now been handed back to Oldham Council. <p>The following items were then discussed in more detail:</p> <ul style="list-style-type: none"> - 'Oldham Cares' the Integrated Care Organisation (ICO) for Oldham. - Urgent Care Alliance (UCA) - HR provided an update on the GM Quality Assurance Group 	
9	<p>Management Accounts Period 3</p> <p>PW gave an update on the management accounts as they stand at period 3.</p> <p>The performance across MioCare Group shows an operational surplus of £49k.</p> <p>Oldham Care and Support has made a surplus of £85k.</p> <p>MioCare Services has made a loss of £31k against a budgeted loss of £28k.</p> <p>Home Care continues to make a loss and a paper will come to July's Board meeting where a decision will need to be made on the future MioCare's ongoing involvement in this market.</p>	
10	<p>Risk Register</p> <p>Chair stated that he recently met with PW / KD about how the Risk Register could be approached and presented differently. The Chair felt that it needs to be more focused and linked to the strategic objectives of the organisation.</p> <p>The register needs to ensure that each risk has been discussed and that Board members have assurance on what work is being undertaken to minimalise and manage the risks.</p>	

	<p>Chair asked members for their approval to change the format of the risk register from July's Board meeting.</p> <p>APPROVED: All members present agreed to the change in the format of the risk register</p>	
11	<p>Internal Audit Report</p> <p>PW presented the most recent audit report which focuses on the payroll systems. PW emphasised the need for SLAs to be in place for all key support services.</p>	
12	<p>AOB</p>	
	<p>Date and Time of next meeting:</p> <p>Monday 31st July 2017, 9.30 – 11.30am at Ena Hughes Resource Centre, Failsworth</p>	